

**EEOC TRAINING INSTITUTE  
FEDERAL TECHNICAL ASSISTANCE PROGRAM SEMINAR  
Arlington, Virginia  
June 2, 2005**

- 7:30 a.m.            **Registration - Continental Breakfast**
- 8:15 a.m.            **Welcome**  
*Dana R. Hutter, Acting Director, EEOC Washington Field Office*
- 8:30 a.m.            **Plenary Session with Guest Speaker**
- 9:15 a.m.            **Concurrent Workshops – (repeated at 10:45)**
- (1)    **“Investigating a Disability Claim”**  
                         A practical approach to investigating and analyzing a disability claim, including determining the theory of liability, if the individual is disabled, and whether the employer has fulfilled its obligation to provide a reasonable accommodation.  
  
                         *Sharon Rennert, Assistant Legal Counsel, Office of Legal Counsel, EEOC*
- (2)    **“Navigating the Federal Sector Class Complaint Process”**  
                         A discussion of class complaint procedures, including class certification and the informal resolution of class complaints.  
  
                         *Joel Kravetz, Administrative Judge, EEOC Washington Field Office*  
                         *Richard Schneider, Administrative Judge, EEOC Washington Field Office*
- 10:30 a.m.        Break
- 10:45 a.m.        **Concurrent Workshops Repeated**
- 12:00 p.m.        **Luncheon Buffet – Vantage Point Restaurant – 17<sup>th</sup> Floor**
- 1:30 p.m.        **“Recent Developments in EEO Procedural Case Law”**  
*Don Names, Attorney Adviser, Office of Federal Operations, EEOC*
- 2:45 p.m.        Break
- 3:00 p.m.        **“Administrative Judge Forum”**  
                         Topics to include conflicts of interest between agency EEO offices and offices of general counsel, and the amendment and consolidation of complaints.  
  
                         *A. Tonya Odom, Supervisory Administrative Judge, Washington Field Office*  
                         *Andrew Culbertson, Act. Supervisory Administrative Judge, Washington Field Office*
- 4:00 p.m.        **Evaluations, CD Rom, Certificates, Adjournment**